



**A. D. M. COLLEGE FOR WOMEN (AUTONOMOUS)**  
**Nagapattinam – 611 001**  
**(Re - Accredited With 'A' grade by NAAC)**

**APPLICATION FOR REVALUATION/ RETOTALING**  
**/TRANSPARENCY OF ANSWER PAPER**

1. Name of the Candidate (in Block Letters)	:
2. Register Number	:
3. Programme (UG / PG)	:
4. Branch	:
5. Semester, Month & Year of Examination	:
6. Subject for Which revaluation/ Xerox copy of answer script is required	:

Title of the Paper with Subject Code	Month & Year of Last appearance	Marks Secured			Result
		CA	ESE	Total	

7. Residential Address :

8. Particulars of Fees Paid : a. Date :

b. Amount : `

9. Remarks of the HOD

Signature of the Candidate

Signature of the HOD

Station:

College Seal

Signature of the Principal

Date:

## **NORMS FOR REVALUATION PASSED / FAILED PAPERS (U.G./P.G)**

- Revaluation can be applied for, in ONE/TWO FAILED PAPERS or ONE PASSED PAPER in the current session ONLY.
- Application for revaluation shall be made in the prescribed Proforma **within 15 days after the announcement of the result**, through the Principal of the college. Applications can be downloaded from college website [www.adjadmca.ac.in](http://www.adjadmca.ac.in)
- Those candidates who have passed in the examinations, and those **candidates who have secured less than 50% of the passing minimum marks in the examinations shall apply for revaluation, provided that they get the transparency** of their answer scripts and support their cases with the specific recommendation of their Head of the Departments and the Principal within 7 days after receipt of transparency.
- **The candidates who have sought for revaluation need not wait for the outcome of revaluation result. The candidate may register for the concerned paper(s) in the subsequent Examinations.** Late applications for the subsequent Examinations on the ground that the candidate was waiting for the results of the revaluation will not be entertained at any cost.
- The College will not bind at any circumstances if the Candidate passes in revaluation of paper(s) and qualified for admission to P.G. Courses/ Higher Education.
- Fee Particulars(Passed /Failed papers)
  - ❖ Fee for Transparency (U.G. & P.G) : Rs. 350/- (each paper)
  - ❖ Fee for Revaluation (U.G. & P.G) : Rs. 650/- (each paper)
  - ❖ Fee for Retotaling (U.G & P.G) : Rs. 150/- (each paper)