



# A.D.M. COLLEGE FOR WOMEN

(Autonomous)

Affiliated to Bharathidasan University

(Nationally Accredited with "A" Grade by NAAC – 3<sup>rd</sup> Cycle)

NAGAPATTINAM 611 001.

## INTERNSHIP



Dr. N.Sampathlakshmi, M.Com., M.Phil., Ph.D.,  
Head & Associate Professor,  
PG and Research Department of Commerce,  
A.D.M.College for Women (Autonomous),  
Nagapattinam – 611 001.

Email: [sampath2810@gmail.com](mailto:sampath2810@gmail.com)

Mobile: 99942 56110

11.01.2021

To

M/s Varadharajan & Co,  
Chartered Accountants,  
Perumal Sannathi,  
Nagapattinam.

Respected Sir/Madam,

We have planned to arrange Internship Training for our M.Com., students in January from 25.01.2021 to 29.01.2021 and 01.02.2021 to 05.02.2021. Kindly permit the following students to undergo Internship Training in your reputed firm.

### Name of the Students

1. S. Jayasudha
2. S. Nafela
3. A. Mubeena Fariha
4. R. Ranjani
5. V. Menaga
6. G. Gowsalya
7. T. Preethi Mahalakshmi
8. P. Akshaya
9. P. Ramya
10. S. Rahini

Thanking You,

Yours faithfully,

( Dr.N. Sampathlakshmi)

Forwarded



**Dr. N.Sampathlakshmi**, M.Com., M.Phil., Ph.D.,  
Head & Associate Professor,  
PG and Research Department of Commerce,  
A.D.M.College for Women (Autonomous),  
Nagapattinam - 611 001.

Email: [sampath2810@gamil.com](mailto:sampath2810@gamil.com)  
Mobile: 99942 56110

To  
Mrs. Tamilselvi, B.Com., A.C.A.,  
Tamilselvi Associates,  
Nagapattinam.

11.01.2021

Respected Sir/Madam,

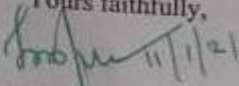
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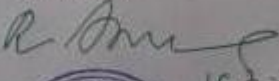
1. C. Sangetha
2. A. Dhanalakshmi
3. S. Hemalatha
4. A. Jeyananthini
5. V. Amutha
6. G. Agalya
7. G. Marie Anisha
8. R. Rajasri
9. S. Saraswathi

Thanking You,

Yours faithfully,

  
( Dr.N. Sampathlakshmi)

Forwarded

  
18.3.21



A.D.M.College for Women (Autonomous), Nagapattinam.

PG and Research Department of Commerce,

II M.COM.

INTERNSHIP TRAINING – MARCH 2021

REPORT

The PG and Research Department of Commerce has arranged an Internship Training Programme for final year M.Com., students. They have undergone Internship Training in two Auditor offices namely M/S Varadharajan & Co., and Tamilselvi & Associates in Nagapattinam.

Students were splitted into two groups consisting of nine each. Nine students underwent Internship Training for five days from 25.01.2021 to 30.01.2021 in M/S Varadharajan & Co., Nagapattinam. They learnt fundamentals of Income Tax and voucher checking from the Training Programme and four students went to Nagapattinam Collector Office for voucher checking from 08.02.2021 to 10.02.2021. Also five students went to Tamil Nadu Civil Supply Corporation, Thiruvarur for training on voucher checking from 03.03.2021 to 04.03.2021 and 08.03.2021.

Antoher Nine students attended Internship Training at Tamilselvi & Associates from 25.01.2021 to 05.02.2021. They were trained on e-filing practices and Goods and Services Act [GST]. Students gained knowledge on voucher checking, e-filing of returns and GST through this programme.

V. Ravi

Joshi



N : 00045155

# VARADARAJAN & CO

CHARTERED ACCOUNTANTS

Ph: 044 - 24453533  
044 - 49539520

## BRANCH OFFICE

"Srivatsa" - Basement, Door No.49, Kamaraj Avenue, 1st Street, Adyar, Chennai - 20  
Email : varadarajan.coadyar@gmail.com

TO WHOMSOEVER IT MAY CONCERN

### INTERNSHIP TRAINING CERTIFICATE

This is to certify that Miss. S. NAFELA D/o. M. SHAHUL HAMEED Student of M.Com., (Final Year) A.D.M. COLLEGE FOR WOMEN, NAGAPATTINAM-611 001 has been provided INTERNSHIP TRAINING at our office for the period from 25.01.2021 to 30-01-2021 in the field of tax procedure and practice. She has effectively and efficiently worked as a part of a team and demonstrated good accounting and auditing skills. During the internship programme Miss. S. NAFELA had been paid an allowance of Rs.500/. (Rupees Five Hundred only). She is a self motivated person. She has the training to our satisfaction and we have evaluated her under the following criteria.

1. Income-tax – Verification of 26AS.
2. Practical Training in Excel.
3. Payment Vouchers Checking.
4. Journal Voucher
5. Bank Reconciliation Statements.
6. Internal Audit – TNCSC Ltd., Nagapattinam.

WE WISH HER ALL SUCCESS IN FUTURE ENDEAVORS.

Place: Nagapattinam

Date: 08-02-2021

For VARADARAJAN & Co.,  
Chartered Accountants

(V. SADAGOPAN)  
Partner