



A.D.M. COLLEGE FOR WOMEN

(Autonomous)

Affiliated to Bharathidasan University

(Nationally Accredited with "A" Grade by NAAC – 3rd Cycle)

NAGAPATTINAM 611 001.

**MINUTES OF THE FOURTEENTH MEETING OF THE ACADEMIC COUNCIL OF
A.D.M. COLLEGE FOR WOMEN
HELD ON 26.06.2019 AT 2.00 p.m.**

**Dr.(Mrs.) R.Anbuselvi, Principal In- charge and Chairman Academic Council
Presided over the Meeting**

Members Present:-	
Dr.J.A.Arul Chellakumar, M.A.,M.Phil.,Ph.D.,M.B.A.,	Professor, Department of Economics, Director, Council for College and Curriculum Development, Bharathidasan University, Tiruchirapalli-24.
Dr. K. Manokaran, M.Sc., M.Phil., B.Ed., Ph.D., [Representing Education]	Joint Director (Rtd.) Thanjavur Region, 42, Saraswathi Nagar, Thirupathirippuliyur, Cuddalore
Dr.V.Thirunurugan, Professor.	Department of Animal Science, Bharathidasan University, Tiruchirapalli-24.
Dr.P.Malliga, Professor.	Department of Marine Biotechnology, Bharathidasan University, Tiruchirappalli- 24
Thiru.V.K.Viswanathan, Chartered Accountant	92- A, South Avani Moola Street, Madurai- 625 001.
Thiru R.Paramanantham, B.A.,B.L., [Representing Law]	Public Prosecutor cum Govt. Pleader, Nagapattinam District,Nagapattinam
Dr (Mrs.) V.Renuga	Secretary, Academic Council
Dr.R.Sophia Porchelvi	Controller of Examinations



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Mrs. R. Alamelu	Head, Dept. of History
Mrs. S.Rajeswari	Head, Dept. of Economics
Dr.(Mrs.) R.Anbuselvi	Head, Dept. of Mathematics
Mrs.S.Malathy	Head, Dept. of Chemistry
Dr.(Mrs.) Madhuramozhi Govindarajalu	Head, Dept. of Zoology
Dr.(Mrs.) R.Ushadevi	Head, Dept. of Commerce
Dr.(Mrs.) T.Vasugi	Head, Dept. of Tamil
Mrs.V. Kannaki	Head, Dept. of English
Mrs. A. Madheswari	Head, Dept. of Statistics
Dr. (Mrs.) N. Lavanya	Head, Dept. of Physics- Incharge
Dr. (Mrs.) K.Arul Marie Joycee	Head, Dept. of Computer Science
Ms.B.Meena	Head, Dept. of Bio-Chemistry
Ms.R.Kavitha	Head, Dept. of B.B.A.
Ms. N.Yogini	Head, Dept. of Geology
Dr. (Mrs.) R.Manimozhi	IQAC Director
Dr.(Mrs.) R.Krishnaveni	Associate Professor of Commerce
Dr. (Mrs.) V.Uma	Director of Physical Education
Mrs. R.Vijayalakshmi	College Librarian
Dr.(Mrs.) G.Karthikai Devi	Assistant Professor of Zoology Coordinator, B.Voc., Programme
Mrs.J.Suganya,	Assistant Professor of Computer Science, Coordinator, B.Voc., Programme



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- Res.No.1/2019 Agenda : To read and record the notice of the meeting.
- Resolution : Read and recorded.
- Res.No.2/2019 Agenda : To confirm the minutes of the last meeting.
- Resolution : Minutes of the last meeting was confirmed.
- Res.No.3/2019 Agenda : To record the leave of absence.
- Resolution : The Academic Council has granted leave of absence to the following member who could not attend the meeting due to his pre occupation.
- Dr.V.Vinothkumar
- Res.No.4/2019 Agenda : To review the action taken on earlier resolutions.
- Resolution : Action taken on earlier resolutions were approved by the council.
- Res.No.5/2019 Agenda : To approve the scheme and structure of all discipline - UG 2019-2022 Batch, PG 2019 -2021 Batch , M.Phil. 2019-2020 Batch and B.Voc Programme - report to be tabled by respective HODs.
- Resolution : Resolved to approve the scheme and structure of all disciplines.
- Res.No.6/2019 Agenda : To consider and approve the recommendations of the Board of studies for implementing the structured syllabi for UG, PG, M.Phil and B.Voc Programme under CBCS pattern for 2019-2022 Batch, 2019 - 2021 Batch respectively and V & VI Semesters for B.Sc.Geology (2018-2021 Batch).

Presentation of approved syllabus by the respective HoD's



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Res.No.6/2019

Resolution : Resolved to approve the recommendations of the Board of studies for implementing the structured syllabi for UG, PG, M.Phil and B.Voc Programme under CBCS pattern for 2019-2022 Batch, 2019 - 2021 Batch respectively and V & VI Semesters for B.Sc.Geology (2017-2020 Batch) with the following suggestions.

Commerce:

UG - Auditor Thiru.Viswanathan suggested to include **Economics- Current Affairs** in the Allied Course II Business Economics in Unit I.

PG - He also suggested to include **e-assessment** and **e-proceedings** in Core Course XIII Income Tax Law and Practice in Unit V.

History:

Computer Course Introduction to Computer and MS Office Theory and Practical must be handled by the Computer Science Department or else some other course relevant to History Programme can be introduced.

Statistics:

It was suggested to change the title of three courses – Statistics for Economics, Statistical Methods and Applied Statistics to Statistics for Economics I, II & III.

Zoology:

- PG syllabus should be reframed for the courses Research Methodology and Coastal Aqua Culture (III & IV Semesters)
- Students of Zoology should be taken to the Fisheries University for practicals.
Managers.



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Bio-Chemistry:

- It was suggested to introduce Biology I, Microbial Plant and Cell Biology (Practical), Biology II instead of General Microbiology, Medical Microbiology and Microbiology Practical in the III & IV Semesters.
- It was also suggested to change the title of the course "Metabolism" to "Bioenergetics and Metabolism".

BBA:

Academic Council members suggested to introduce Enterprise Wide Information. It was also suggested to include the Unit SPSS package – Operations and Users in the Allied Course Business Statistics for Managers.

B.Voc. Marine Food Processing and Preservation Technology:

It was suggested to approach either the Fisheries University, Nagapattinam or Marine Biology Centre, Port Novo for framing syllabus in future.

General Suggestions:

- A minimum of 20% to 30% of changes should be made from the previous Board of Studies to current Board of Studies.
- Core Courses should be 75% in all programmes.
- Students should be sent for internship based on feasibility.
- Latest books should be included in references and e-books can also be included in reference.
- Feedback should be collected from the parents .
- IQAC should keep a record of Placement details of the students.
- For M.Phil. University syllabus and question paper pattern should be strictly followed.



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Res.No.7/2019	Agenda	:	To approve and ratify the results of November 2018 and April 2019.
	Resolution	:	Resolved to approve the results of November 2018 and April 2019.
Res.No.8/2019	Agenda	:	To consider and approve the Certificate Courses to be implemented from the Academic year 2019-2020 for I & II year UG students and Communication and Soft Skill development programme for UG final year students - Notes to be circulated by Dr.N.Lavanya, Assistant Professor of Physics / Co-ordinator of Certificate Courses.
	Resolution	:	Resolved to approve the Certificate courses to be offered during the Academic year 2019-2020 Subject to approval of College Committee.
Res.No.9/2019	Agenda		To review the performance of Internal Quality Assurance Cell. Notes to be tabled by Dr. R.Manimozhi, Director - IQAC.
	Resolution		It was resolved that IQAC should maintain records of the placement details.
Res.No.10/2019	Agenda		Any other subject with the approval of the chair.
	Resolution		-----

Concluded with vote of thanks by secretary.


