

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

A.D.M.College for Women (Autonomous)

1.2 Address Line 1

No:1,College Road, Velippalayam

Address Line 2

Nagapattinam

City/Town

Nagapattinam

State

Tamilnadu

Pin Code

611 001

Institution e-mail address

admcnagai@yahoo.co.in

Contact Nos.

04365-248118

Name of the Head of the Institution:

Dr.L.Megala

Tel. No. with STD Code:

04365-248118

Mobile:

9487570108

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

(OR)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	-	2004	5 years
2	2 nd Cycle	A	3.11 on 4 point scale	2011	5 years
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2011-2012 submitted on 07.08.2012 (DD/MM/YYYY)
- ii. AQAR 2012-13 submitted on 24.09.2013 (DD/MM/YYYY)
- iii. AQAR 2013-14 submitted on 12.08.2014 (DD/MM/YYYY)
- iv. AQAR 2014 – 15 submitted on 30.09.2015 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

*Bharathidasan University,
Tiruchirapalli*

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Central

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

4+1 (Co-ordinator)

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and

1

Community representatives

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

1

2.9 Total No. of members

12

2.10 No. of IQAC meetings held

5

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- LMS moodle, NPTEL, Research, Consultancy and extension.
- Evaluation techniques & Reforms
- Class room management & class room communication

2.14 Significant Activities and contributions made by IQAC

- Industry institute Linkages.
- Staff development programmes organized.
- Motivation for research based work culture.
- Creation of a conducive atmosphere for both Teacher and Learner.
- Quality of curriculum, teaching, Learning and evaluation were improved based on feedback from the students

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> ➤ To conduct skill development programmes. ➤ Planned to conduct women centered programmes. ➤ To conduct faculty improvement programmes. 	<ul style="list-style-type: none"> ➤ A course on soft skill development was introduced all the Final year UG students. ➤ 14 Women centred programmes were conducted by all the Departments. ➤ Conducted a seminar on the topic <ol style="list-style-type: none"> 1. Quality Assessment in Higher Education 2. “Classroom Management & Classroom Communication. 3. Evaluation Techniques & Reforms

* Attach the Academic Calendar of the year as Annexure-I-Attached

2.15 Whether the AQAR was placed in statutory body

Yes No

Management

Syndicate

Any other body

Provide the details of the action taken

- Planned to conduct more Faculty Development programmes for the ensuing year.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	6	-	6	-
PG	8	-	5	-
UG	15	01	10	4
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	6	-	-	-
Others	4	-	4	-
Total	39	01	25	4
Interdisciplinary (NME)	26		-	-
Innovative	11	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

<ul style="list-style-type: none"> ➤ Choice based credit system is followed by all departments with core and elective options ➤ Non major elective and Skill based elective courses are open
--

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	24(all UG & PG)
Trimester	-----
Annual	-----

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure-Annexure II attached*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

➤ Soft skill development paper is offered for III UG students.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes, BCA Course introduced during 2015 -16

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
45	14	29	-	1-Physical Directress 1-Librarian

2.2 No. of permanent faculty with Ph.D.

31

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	8	-	-	-	-	-	1	-	9

2.4 No. of Guest and Visiting faculty and Temporary faculty

- - 68

Part time Lecturer

1

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	39	47	-
Presented papers	39	47	-
Resource Persons	01	06	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- IQAC has insisted that every staff member should use innovative teaching methods like LCD, models and conduct of e-contents.
- Certificate courses and communication skill Development programme for all students.
- Orientation classes were conducted for the First Year UG Students
- Short Term Certificate courses are offered by the departments

2.7 Total No. of actual teaching days during this academic year

184

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Photocopy of answer sheets are given if request is made.
- Instant examination conducted for final year arrear students
- Mid semester and model examinations for every semester.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

IN OTHER COLLEGES	IN BOARD OF STUDIES OF OUR COLLEGE
6	114

2.10 Average percentage of attendance of students

94

2.11 Course/Programme wise distribution of pass percentage :

TITLE OF THE PROGRAMME	TOTAL NO. OF STUDENTS APPEARED	DIVISION				
		DISTINCTION %	I CLASS %	II CLASS %	III CLASS %	PASS %
B.A History	10	-	20	80	-	100
B.A Economics	13	7.69	53.85	23.07	-	84.61
B.A Tamil	01	-	100	-	-	100
B.Sc Mathematics	55	58.49	37.74	3.77	-	100.0
B.Sc Chemistry	36	13.8	47.2	-	-	61.11
B.Sc Zoology	38	13.16	60.52	5.26	-	78.95
B.Com (aided)	64	3.13	53.13	17.19	-	73.44
B.Com (SF)	11	-	36.36	27.27	-	63.63
BBA	12	-	91.66	8.33	-	100
B.Sc Physics	18	12.00	88.00	-	-	100
B.Sc Biochemistry	08	50.00	50.00	-	-	100
B.Sc Computer Science	55	15.60	82.35	1.95	-	99.90
B.Sc Information Technology	29	35.71	64.29	-	-	100

TITLE OF THE PROGRAMME	TOTAL NO. OF STUDENTS APPEARED	DIVISION				
		DISTINCTION %	I CLASS %	II CLASS %	III CLASS %	PASS %
M.Sc Mathematics	22	50.00	50.00	-	-	100
M.Sc Chemistry	17	82.35	17.65	-	-	100
M.Com	25	08.00	92.00	-	-	100
M.Sc Computer Science	16	93.75	6.25	-	-	100
M.C.A	11	81.81	18.19	-	-	100
M.A Economics	18	-	100	-	-	100
M.Sc Physics	06	67	33	-	-	100
M.Sc. Zoology	10	-	100	-	-	100

TITLE OF THE PROGRAMME	TOTAL NO. OF STUDENTS APPEARED	DIVISION				
		DISTINCTION %	I CLASS %	II CLASS %	III CLASS %	PASS %
M.Phil., Economics	04	100	-	-	-	100
M.Phil., Commerce	06	66.67	33.33	-	-	100
M.Phil., Mathematics	19	100.0	-	-	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC monitor the departmental activities by collecting report from each department about academic activities.
- The students are evaluated through CIA components and Internal Tests (Mid semester and Model), seminar and assignments.
- Faculties are encouraged to use ICT methods for Teaching.
- Evaluation of the faculty is done by students through feedback.
- All the faculty members are asked to prepare a lesson plan and execute accordingly & it is monitored by the IQAC Director,

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	1
HRD programmes	-
Orientation programmes	1
Faculty exchange programme	-
Staff training conducted by the university	2
Staff training conducted by other institutions	8
Summer / Winter schools, Workshops, etc.	6(NCC)
Others Faculty development programme U class infrastructure, LMS moodle ,NPTEL, Research, Consultancy and extension Teaching, learning and evaluation techniques	114

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	3	2	22
Technical Staff	7	-	3	05

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Enlightening staff on funding sources.
- Encourage staff to apply for major and minor research projects through by UGC, DST, DBT and other funding agency.
- Motivate the faculty to participate in conferences, seminars and Workshops.
- Encourage the teachers to publish articles in peer reviewed Journals, books.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	7	-	-
Outlay in Rs. Lakhs	-	11,95,000-	12,17,500	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	79	1	-
Non-Peer Review Journals	10	3	-
e-Journals	79	1	-
Conference proceedings	75	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2014-2016	UGC	17,55,000	12,27,500
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	17,55,000	12,27,500

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE
INSPIRE CE DBT Star Scheme
Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
3.11 No. of conferences organized by the Institution	-	-	-	-	20
Sponsoring agencies	-	-	-	-	College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College
8	1	3	-	3		1

3.18 No. of faculty from the Institution
 who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="2"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="12"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="24"/>	Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social

Responsibility

- Village adoption scheme-conducted competition for school children in connection with 69th Independence day celebration at Government Middle School, Anthanapettai.
- Herbal garden maintained by RRC.
- Awareness Programmes and debate on Aids conducted by Health Club.
- Voter's day awareness Rally
- Ever clean India Programme conducted by NSS.
- Avoid Plastic Programme - conducted by NSS
- Personality Development Programme - conducted by NSS
- Tree Plantation Programme - conducted by NSS
- Bamboo Trees cleaning programme - conducted by NSS
- Handicraft workshop programme - conducted by NSS
- Government Job awareness Programme - conducted by NSS
- Women's day Rally - conducted by NSS
- Karate Awareness Programme - conducted by NSS
- Observation of World TB day – RRC

EXTENSION ACTIVITIES:

DATE	NAME OF THE DEPARTMENT	NAME OF THE ACTIVITY	PLACE	BENEFICIARIES
20.08.15	Economics	Glass Painting	A.D.M.College	Outgoing students
01.09.15		Paper Bag	Nambiyar Nagar	SHG Women
23.03.16		Coffee powder painting, wall hanging oil painting & organdie cloth rose	Anthanapettai	NSS Students & SHG Women
31.08.15	Commerce	Bank Account opening drive	State Bank of India – Town Branch	Commerce students
28.01.16		Importance of Education	Anthanapettai	Municipal School Students
03.03.16		Health care for young women	A.D.M. College	Commerce students
11.03.16	Zoology	Urine Sugar Analysis	Municipalpettai Near Kamaraj colony, Velippalayam	54 beneficieries
14.09.15 To 20.11.15	Computer Science	Free computer Education training on Office Automation and Basic of Internet	Akkaraipettai	Economically poor background school drop out students.
31.08.15 to 22.12.15		Programme on Computer Application	J.Jaya Matriculation School, Nagapattinam	11 th and 12 th Students
Nov '15 To Jan' 16	Mathematics	Teaching Arithmetic to Illiterates	In and Around Nagapattinam	Illiterates
05.02.16		Teaching Basic mathematics to the Illiterates	Andhanapettai	School students and Illiterates
16.02.16	Chemistry	Pesticide Analysis	In and Around Nagapattinam	-

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	26 Acres	-	-	26 Acres
Class rooms	64			
Laboratories	15			
Seminar Halls	7			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		7		
Value of the equipment purchased during the year (Rs. in Lakhs)		16,76,119	UGC	
Others		5,75,058	UGC & others	

4.2 Computerization of administration and library

- Partial automation of administration.
- Digitalization of library.
- Administrative section is equipped with computers and Internet facility with Wi-Fi Connections.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	33,096	-	403	77,507	33,499	-
Reference Books	2518	-	2	-	2520	-
e-Books	11,970	-	-	-	11970	-
Journals	100	-	1	-	101	-
e-Journals	1809	-	125	-	1934	-
Digital Database	-	-	20	-	20	-
CD & Video	-	-	-	-	257	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Online	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	302	174	20	12	45	16	14	21
Added	21	20	-	-	-	-	-	01
Total	323	194	20	12	45	16	14	22

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- Two days workshop on the Topic “Android computing” for students in collaboration with “Alpha sense Technologies”.
- Internet and web design tally training to non computer science students

4.6 Amount spent on maintenance in lakhs :

i) ICT	2.26
ii) Campus Infrastructure and facilities	26.92
iii) Equipments	22.51
iv) Others	7.91
Total:	59.6

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Grievance Redressal cell is functioning
- Anti-Ragging committee is functioning.
- Details about courses and fees structure is provided through college calendar.
- College Prospectus gives details about the college and code of conduct.
- College Notice Board
- Importance announcements are given in the assembly
- Announcement through web site.

5.2 Efforts made by the institution for tracking the progression

- CIA.
- Progress Report.
- Semester system is followed.
- Feed Back collected from the students.
- Regular result analysis is done.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1437	237	09	29

(b) No. of students outside the state

11

(c) No. of international students

02

Men	No	%
	-	-

Women	No	%
		100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
11	403	17	1160	-	1591	6	428	4	1272	2	1712

Demand ratio 1:1.37

Dropout UG – 10.18, PG – 5.18

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Soft skill and communication skill training.
- On line examination centre
- Encourage the students to prepare for competitive examinations through placement cell.

No. of students beneficiaries

251

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Mentor-ward system for all UG and PG students
- The teachers give counselling for personal and academic problems.
- Career oriented certificate courses are conducted.

No. of students benefitted

Career Guidance

396

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
8	396	363	-

5.8 Details of gender sensitization programmes

- Women centered programme-14
- Three days college bazaar organized by Nagapattinam women development organization and women cell of our college to help the community.

WOMEN CENTERED PROGRAMME

NAME OF THE DEPARTMENT	DATE	TOPIC	RESOURCE PERSON
Economics	20.8.15	Health food for Women	Mrs.RajeshwariRavikumar, Proprietor, Soga Diet Natural Food, Thiruvaiyar
	12.01.16	Women Empowerment- Issues and Challenges	Dr.D.Kumar, Associate Professor of Economics, Jamal Mohammed College, Trichy
	04.02.16	Powerful Women	Mrs.S.Manimegalai, HOD of Mathematics, A.D.M.College for Women, Nagapattinam
Maths	04.03.16	Celebration of Women's Day	Mrs.S.Manimegalai, HOD of Mathematics, A.D.M.College for Women, Nagapattinam
Chemistry	25.09.15	Health and Hygiene	Dr.P.Renuka Scan specialist, District Government Hospital, Nagapattinam
	05.02.16	Yoga the Science	Arulnithi Ilamaran, Professor, Manavalakkalai, World Community Service Centre, Nagapattinam.
Zoology	10.10.15	Role of Women in Entrepreneurship	Dr.A Anuratha Programme Co-Ordinator ICAR –Krishi Vigyan Kendra Tamil Nadu Agricultural University Sikkal,Nagapattinam
	29.02.16	Live stock disease Management & its preventive measures	Dr.G.LathaMageshkar Joint Director Dept. of Animal Husbandry & Animal welfare Karaikal
Commerce	03.03.16	Health Care for Young Women	DrP.Seethla MBBS., DGO Nagapattinam
Physics	05.02.16	Yoga the Science	Arulnithi Ilamaran, Professor, Manavalakkalai, World Community Service Centre, Nagapattinam.
Tamil	07.10.15	Mangayarai Prapatherkke	Dr.Saraswathi Ramanathan, President ,Kannadasan Tamil Sangam,Karaikudi
	20.10.15	Manavar Eluchi Dhinam	Dr.(Mrs).L.Megala, Principal

English	28.09.15	Health & Beauty Tips	Mrs.R. M. Madarasi, Beautician, Sai Mummies Beauty Parlour, Karaikkal
Computer Science	06.10.15	Problems faced by women's on menstrual cycle- An Awareness Programme	Mr.Babu Ezhildasan, Ms.Kiruba, Inspector of Police, Nagapattinam. Dr.Tamizhselvi Rajkumar, Karaikal

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	6	36,780
Financial support from government	1480	51,75,630
Financial support from other sources	10	1,21,845
Number of students who received International/ National recognitions		
Rajiv Gandhi National scholarships for Research	1	25,000 per month

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

- College Union, Cultural programme
- Voter's day celebrated.

5.12 No. of social initiatives undertaken by the students

9

- Talent's Day, Teacher's day, Fresher's Day, Farewell Day, Tsunami Memorial Day, NSS Day, Women's day, DR. A.P.J. Abdul Kalam's Birthday , AIDS awareness day

5.13 Major grievances of students (if any) redressed:

- Browsing time in the Library was increased as per the request from the students

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

- To empower women through education.
- To be in the forefront of higher education in order to provide the nation the higher calibre manpower it needs.

MISSION

- To provide quality collegiate education from undergraduate to post-Graduate and research.
- To ensure high standard of behaviour and discipline amongst our students community.
- To extend the benefits of higher education to women of this area and economically disadvantaged.
- To create a climate of useful and joyful learning.
- To set high standard of professional conduct and ethics for staff and students alike.

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curriculum internal auditing was done.
- Conducts Board of studies every year.
- Value added courses are introduced.

6.3.2 Teaching and Learning

- Students are encouraged to take seminars using ICT.
- Modern methods of teaching are adopted which motivated the students

6.3.3 Examination and Evaluation

- Instant Examinations for failed final year candidates.
- Result publication within 30 days.
- Transparency in evaluation, retest and remedial classes.

6.3.4 Research and Development

- Seven Minor Projects has been sanctioned. Amount Received Rs.12,27,500/-from UGC.
- Rs.25,000/- per month as Rajiv Gandhi National fellowship for the 2015-2016 was sanctioned for PhD full time Mathematics student.
- Encouraging the faculty by recognition and appreciation. the institution had developed research activity
- Admission of more Research Scholars.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- No. of Books Purchased-405
- Journals-1
- Usage of internet through high speed connection, e-content, on-line seminars, smart class, Wi-Fi connection free internet access to the students.
- Online Examination centre for students.
- Implementation of Bar-Coding.

6.3.6 Human Resource Management

- Organizing Industrial Training, Personality development, Skill oriented programs, workshops, seminars, Campus interviews, off campus interviews that helped to achieve high placement ratio.
- Faculty development programme are conducted to develop good human resources.
- Organizing Certificate courses and short Term Certificate Course.

6.3.7 Faculty and Staff recruitment

- Strictly adheres to the norms of the State Government, Directorate of collegiate education and UGC.

6.3.8 Industry Interaction / Collaboration

- Industrial visits are made compulsory for the under graduate students.
- Each department has at least one MOU/Linkage with industry.

6.3.9 Admission of Students

- Strictly adheres to the norms of Government applicable to Aided institutions.

6.4 Welfare schemes for

Teaching	Health Insurance, Orientation, Celebrations-Teacher's Day, Pongal festival Staff benefit fund, EPF.
Non teaching	EPF Admission preference to staff children.
Students	Library loan book Book bank Department Library books, students Aid fund, Free medical checkups, counselling, Fee Concession for hostellers.

6.5 Total corpus fund generated

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6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	-	Yes	IQAC
Administrative	Yes	AG-Chennai RJ,TNJ	Yes	Varadharajan & Co Nagapatinam

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The examinations reforms were done according to the institutional policies based on curriculum Teaching Learning and evaluation.
- Central Valuation conducted.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

- Conduct Alumni Meeting every year.
- Medals are given to the students by Alumnae during college day and convocation day celebration.

6.12 Activities and support from the Parent – Teacher Association

- The PTA meeting was held to discuss the needs and progress of students and suggestions are considered.

6.13 Development programmes for support staff

- Basic computers skill was imparted to support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The institution has followed plastic free Zone ,Green and clean Campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Certificate courses were introduced to empower students from the rural area.
- Easy access of scientific journals to improve research activities.
- Online Examination centre for the benefit of students.
- Free browsing to the students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

S.No	ACTION PLAN	ACTION TAKEN
1.	Skill development programme to be offered	6 Certificate courses were conducted.
2.	To conduct minimum of two Association meetings.	24 meetings were conducted
3.	Women centred programmes to be organized.	14 Programmes were conducted.
4.	Every department should conduct Journal club, Speaker's forum meeting in every Semester.	Successfully conducted by all the departments.
5.	To conduct the faculty development programme	5 programmes were conducted by IQAC.
6.	Extension activities in each department	successfully conducted in the adopted village

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Tutorial ward System.
- Promotion of research culture among staff & students
- E-academic diary maintained by the staff
- Student benefit Fund.

**Provide the details in annexure -Annexure III attached*

7.4 Contribution to environmental awareness / protection

- EXNORA and Environmental Education club conducts various awareness programmes to public.
- Mass tree plantation in the college campus and adopted village.
- The college has adopted a village Anthanapettai and takes care of it.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1.Institutional Strengths:

- Dyanamic and motivating management.
- Committed and sincere staff members offering quality education
- Able administrative staff

2.Institutional Weakness and opportunities


- Students especially women folk from rural background not having the needed competency in English.

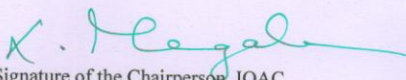
8. Plans of institution for next year

- To apply for more fund to improve research activities.
- To organize International/National Seminar, Workshop, conferences.
- Efforts are made to develop academic Linkage with research centers.
- To establish a yoga centre to develop mental and physical health.
- New Journals to be subscribed to benefit the students.

Name: Dr.V.RENUGA

Name: Dr. L.MEGALA


Signature of the Coordinator, IQAC


Signature of the Chairperson, IQAC

ANNEXURE-I

ACADEMIC CALENDAR 2015-2016

18.06.2015 TO 30.10.2015 Odd Semester – 92 working days, 5 hours per day

DATE	DAY	DETAILS
18.06.2015	Thursday	Reopening of college for Odd semester – II & III UG & II PG students.
01.07.2015	Wednesday	Last date for fee remittance for II & III UG & II PG students
03.07.2015	Friday	Reopening of college for I year students.
06.07.2015	Monday	Supplementary Examination for final year students.
25.07.2015 to 27.07.2015	Saturday Monday	Orientation course to I year students.
29.07.2015	Wednesday	Reopening of college for I PG students.
31.07.2015	Friday	Last date – Admission for UG courses
05.08.2015 to 07.08.2015	Wednesday Friday	Bridge course for I years.
07.08.2015	Friday	Last date – Admission for PG courses.
12.08.2015	Wednesday	Last date for receipt of filled in application without fine.
19.08.2015	Wednesday	Last date for receipt of filled in application with fine.
26.08.2015	Wednesday	Commencement of Mid Semester Examination
Sep. 2015(All Saturdays)	Saturdays	Arrear Examination.
02.09.2015	Wednesday	Reopening of college for M.Phil., courses.
04.09.2015	Friday	Inauguration of College Union.
09.10.2015	Friday	Commencement of Model Examination.
30.10.2015	Friday	Last working day for odd semester.
31.10.2015 to 30.11.2015		Winter vacation.
04.11.2015	Wednesday	Commencement of Semester Examination.

01.12.2015	Tuesday	Re-opening of college for even semester
23.12.2015	Wednesday	Last date for receipt of even semester fees.
25.01.2016	Monday	Last date for the receipt of filled in application for UG, PG and M.Phil and the exam fees without penalty.
01.02.2016	Monday	Last date for the receipt of filled in application form and examination fee with penalty.
03.02.2016	Wednesday	Commencement of M.Phil., Examination.
11.02.2016	Thursday	Commencement of mid semester examination.
19.02.2016 to 21.02.2016		College Day and Convocation Day – tentative
February 2016 (All Saturdays)		Arrear Examination.
28.03.2016	Monday	Commencement of Model Examination.
08.04.2016	Friday	Thiruvilakku Pooja.
11.04.2016	Monday	Tentative date for conducting Board of Studies Meeting.
18.04.2016	Monday	Last working day for even semester
21.04.2016		Academic Council – tentative
23.04.2016		Summer vacation.
22.04.2016		Governing Body – tentative
22.04.2016		Commencement of even semester examination.

The Last dates for applying to Re-admission, Transfer Admission and Re-do admission to the University are fixed as follows

I, III, V Semester ----- November Session ----- 10.09.2015(Thursday)

II, IV, VI Semester ----- January session ----- 11.01.2016 (Monday)

(In any case, No applications beyond the above last date will be entertained)

ANNEXURE-II

Evaluation of the staff by the students -2015-16

A survey was conducted to evaluate teacher quality with a questionnaire consisting of ten questions. The questionnaire was distributed to the students at the end of the academic year and feedback were collected. They were analysed and the following conclusions were reached.

- 60% of the students felt that the punctuality of teachers was excellent, 27% of the students felt that it was very good and 13% felt that it was good.
- 57% of the students felt that finishing the syllabi by the teachers was excellent, 28% of them felt that finishing the syllabi by the teachers was very good , 14% of them felt that it was good and 1% felt that it was fair.
- 55% of the students felt that the teachers capacity to explain the difficult concepts easily was excellent, 27% of the students felt that it was very good, 15% of the students felt that it was good and 3% felt that it was fair.
- 53% of the students felt that the teachers capacity to kindle the interest of the students in their subject was excellent, 28% of them felt that it was very good, 16% of them felt that it was very good, 16% of them felt that it was good and 3% felt that it was fair.
- 56% of the students were of the opinion that the teachers encouragement in making the students to utilize the knowledge they gained for their betterment was excellent, 26% of them felt that it was very good, 15% of them felt that it was good and 3% felt that it was fair.
- 52% of the students were of the opinion that the teachers role in kindling the great creativity of the students to develop their thinking capacity was excellent, 28% of students felt that it was very good, 16% of them felt that it was good and 4% felt that it was fair.
- 60% of the students felt that the teachers were easily approachable, 24% of the students were of the opinion that the teachers readiness to meet students for any consultation was very good, 13% of them felt that the teachers willingness to meet the students was good and 3% felt that it was fair.
- 55% of the students were of the opinion that the contribution of teachers in motivating the students to excel in studies was excellent. 28% of the students felt that it was very good, 15% of them felt that it was good and 2% felt that it was fair.
- 53% of the students opined that the teachers' involvement in motivating students to participate in extracurricular activities was excellent. 27% of them felt that it was very good, 16% of them felt that it was good and 4% felt that it was fair.
- 63% of the students felt that in general their opinion about the teacher was excellent. 24% of them felt that it was very good, 11% of them felt that it was good and 2% felt that it was fair.

ANNEXURE-III

Best practice of the Institution

1. Tutorial ward System

Tutorial ward System is practised in the college and each staff member is allotted 15 to 17 students. The teacher closely monitors the performance of students and provides counselling.

The performance of the students is reported to their parents every month.

2. Students Benefit Fund

A fund is created with the voluntary contribution of staff members to help the needy students to pay for tuition fees and for purchase of Books.

During 2015-16 an amount of ` 80,000/- was granted as loan to 445 students.