



A.D.M. College For Women (Autonomous)

Nationally Accredited with 'A' by NAAC (Cycle- III)

Nagapattinam - 611 001

Tamil Nadu.



Date: 10.06.2019

All Members

A.D.M College for Women (Autonomous),
Nagapattinam-611001

Dear Sir/Madam,

There will be a meeting of the members of Finance Committee on Tuesday 18.06.2019 at 10.00 am in our college premises to transact to the following Agenda.

AGENDA

1. To Read and record the notice of the meeting.
2. To confirm the minutes of the previous meeting.
3. To record the leave of absence.
4. To seek approval and ratification for the expenses incurred from UGC and Autonomous grant for the financial year 2018-2019.
5. To seek approval for the proposed expenses to be met from UGC and Autonomous grant for the financial year 2019-2020.
6. To seek approval for the expenses of Library Equipments, Books and Journals, Examination Reforms, Office Equipment, Teaching Learning, Renovation Repairs, Outdoor Stadium Work, Fellow ship to Accreditation ambassador, Organizing workshop / Trainings, TA / DA, Honorarium to Experts / Resource Person, Honorarium to Director IQAC, Engagement of Project Staffs, Contingencies, Renovation of Buildings, Setting up of laboratories, Faculty and Staff, Assessment fee of Sector Skill, Industrial Visit, Field Visits.
7. Any other subject with the approval of the chair.



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MINUTES OF THE FINANCE COMMITTEE MEETING OF A.D.M COLLEGE FOR WOMEN

HELD ON 18.06.2019 AT 10.00 am

The Chairman of the Committee Dr. (Mrs.) L. Megala, Principal Presided over the Meeting

Members Present

Thiru.N.Kathiresan Prabhu

Dr.L.Megala

Mrs.V.Kannaki

Mrs.D.Punithavalli

Designation

Secretary

Principal

HOD of English

Superintendent

Res.No.1/2019	Agenda	:	To read and record the notice of the meeting
	Resolution	:	Read and recorded
Res.No.2/2019	Agenda	:	To confirm the minutes of the last meeting
	Resolution	:	Minutes of the last meeting was confirmed
Res.No.3/2019	Agenda	:	To record the leave of absence
	Resolution	:	-
Res.No.4/2019	Agenda	:	To seek approval and ratification for the expenses incurred from UGC and Autonomous grant for the financial year 2018-2019.
	Resolution	:	Resolved to approve and ratify the expenses incurred from UGC and Autonomous grant for the financial year 2018-2019 and to submit the Audited accounts to the Governing Body for Approval and ratification.
Res.No.5/2019	Agenda	:	To seek approval for the proposed expenses to be met from UGC and Autonomous grant for the financial year 2019-2020.
	Resolution	:	Resolved to approve and recommend the proposed expenses to be met from UGC and Autonomous grant for the financial year 2019- 2020.



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FINANCE COMMITTEE MEETING

Action Taken on Minutes of earlier Meeting held on 18.06.2019

Res.No.4 / 2019

Resolved to approve and ratify the expenses incurred from UGC and Autonomous grant for the financial year 2018-2019 and to submit the audited accounts to the Governing Body for approval and ratification.

Action Taken :

The auditor accounts of the financial year 2018-2019 was approved and ratified by the Governing Body.

Res.No.5/ 2019

Resolved to approve and recommend the proposed expenses to be met from UGC and Autonomous grant for the financial year 2019-2020.

Action Taken :

The expenditure incurred from UGC and Autonomous Grant for the financial year 2019-2020 was recommended and approved.

Res.No.6 / 2019

Resolved to approve the expenses of Library Equipments, Books and Journals, Examination Reforms, Office Equipment, Teaching Learning, Renovation Repairs, Outdoor Stadium Work, Fellowship to Accreditation ambassador, Organizing workshop / Trainings, TA / DA, Honorarium to Experts / Resource Person, Honorarium to Director IQAC, Engagement of Project Staffs, Contingencies, Renovation of Buildings, Setting up of laboratories, Faculty and Staff, Assessment fee of Sector Skill, Industrial Visit, Field Visits.

Action Taken :

The expenditure incurred for the year 2019-2020 from UGC and Autonomous Grant for the purchase of the following items.

S.No.	Particulars	UGC Autonomous Rs.	UGC Paramash Rs.	UGC B.Voc., Rs.
1	Library Equipments	1,73,455	-	-
2	Examination Reforms	35,250	-	-
3	Library Books and Journals	2,50,193	-	-
4	Office Equipment, Teaching Learning	14,91,205	-	-
5	Renovation Repairs	1,01,758	-	-
6	Outdoor Stadium Work	-	-	-



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7	Fellow ship to Accreditation ambassador	-	3,72,000	-
8	Organizing workshop / Trainings	-	2,14,177	-
9	TA / DA	-	1,60,972	-
10	Honorarium to Experts / Resource Person	-	32,000	-
11	Honorarium to Director IQAC	-	96,000	-
12	Engagement of Project Staffs	-	1,32,000	-
13	Contingencies	-	63,800	-
14	Renovation of Buildings	-	-	2,22,410
15	Setting up of laboratories	-	-	12,77,595
16	Faculty and Staff	-	-	20,28,500
17	Assessment fee of Sector Skill	-	-	59,000
18	Industrial Visit	-	-	1,77,500
19	Field Visits	-	-	46,750