



A.D.M. College For Women

(Autonomous)

Nationally Accredited with 'A' by NAAC (Cycle- III)

Nagapattinam - 611 001

Tamil Nadu.



Date: 15.06.2017

All Members

A.D.M College for Women (Autonomous),
Nagapattinam-611001

Dear Sir/Madam,

There will be a meeting of the members of Finance Committee on Wednesday 21.06.2017 at 3.00 pm in our college premises to transact to the following Agenda.

AGENDA

1. To Read and record the notice of the meeting.
2. To confirm the minutes of the previous meeting.
3. To record the leave of absence.
4. To seek approval and ratification for the expenses incurred from UGC and Autonomous grant for the financial year 2016-2017.
5. To seek approval for the proposed expenses to be met from UGC and Autonomous grant for the financial year 2017-2018.
6. To seek approval for the expenses for Office Equipments, Examination Reforms, Redesigning of Courses, Teaching Learning Equipments, Glassware and Chemicals.
7. Any other subject with the approval of the chair.



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MINUTES OF THE FINANCE COMMITTEE MEETING OF A.D.M COLLEGE FOR WOMEN

HELD ON 21.06.2017 AT 3.00 pm

The Chairman of the Committee Dr. (Mrs.) L. Megala, Principal presided over the Meeting

Members Present	Designation
Dr.L.Megala	Principal
Mrs.V.Kannaki	HOD of English
Mrs.D.Punithavalli	Superintendent

Res.No.1/2017	Agenda	:	To read and record the notice of the meeting.
	Resolution	:	Read and recorded.
Res.No.2/2017	Agenda	:	To confirm the minutes of the last meeting
	Resolution	:	Minutes of the last meeting was confirmed
Res.No.3/2017	Agenda	:	To record the leave of absence.
	Resolution	:	-
Res.No.4/2017	Agenda	:	To seek approval and ratification for the expenses incurred from UGC and Autonomous grant for the financial year 2016-2017.
	Resolution	:	Resolved to approve and ratify the expenses incurred from UGC and Autonomous grant for the financial year 2016-2017 and to submit the audited accounts to the Governing Body for Approval and ratification.
Res.No.5/2017	Agenda	:	To seek approval for the proposed expenses to be met from UGC and Autonomy grant for the financial year 2017-2018.
	Resolution	:	Resolved to approve and recommend the proposed expenses to be met from UGC and Autonomy grant for the financial year 2017-2018.
Res.No.6/2017	Agenda	:	To seek approval for the expenses for Office Equipments, Examination Reforms, Redesigning of Courses, Teaching Learning Equipments, Glassware and Chemicals.
	Resolution	:	Resolved to approve the expenses for Office Equipments, Examination Reforms, Redesigning of Courses, Teaching Learning Equipments, Glassware and Chemicals.



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Res.No.7/2017

Agenda

:

Any other subject with the approval of the chair.

Resolution

:

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FINANCE COMMITTEE MEETING

Action Taken on Minutes of earlier Meeting held on 21.06.2017

Action Taken

Res.No.4 / 2017

Resolved to approve and ratify the expenses incurred from UGC and Autonomous grant for the financial year 2016-2017 and to submit the audited accounts to the Governing Body for approval and ratification.

Action Taken :

The auditor accounts of the financial year 2016 -17 was approved and ratified by the Governing Body.

Res.No.5/ 2017

Resolved to approve and recommend the proposed expenses to be met from UGC and Autonomous grant for the financial year 2017-2018.

Action Taken:

The expenditure incurred from UGC and Autonomous Grant for the financial year 2017 -18 was recommended and approved.

Res.No.6 / 2017

Resolved to approve the expenses for Office Equipments, Examination Reforms, Redesigning of Courses, Teaching Learning Equipments, Glassware and Chemicals.

Action Taken:

The expenditure incurred for the year 2017 -18 from UGC and Autonomous Grant for the purchase of the following items.

S.No.	Particulars	UGC Autonomous Rs.	UGC Sports & Equipment Rs.	UGC XII Plan Rs.
1	Re-designing Courses	1,17,839	-	-
2	Examination Reforms	1,32,940	-	-
3	Furniture of Off, Class Room	88,500	-	-
4	Library Books and Journals	2,16,910	-	-
5	Office Equipment,	10,90,265	-	-



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	Teaching learning			
6	Renovation Repairs	1,84,470	-	-
7	Library Books / Journals	1,20,283	-	-
8	Indoor Stadium work	-	50,667	-
9	Sports Equipments	-	1,150,815	-
10	Outdoor Stadium Work		30,53,374	-
11	Chemicals and Glassware Zoology	-	-	51,000