# MINUTES OF THE SEVENTEENTH MEETING OF THE ACADEMIC COUNCIL OF A.D.M. COLLEGE FOR WOMEN

#### HELD ON 27.06.2023 AT 10.30 a.m.

Dr.(Mrs.) R.Anbuselvi, Principal i/c and Chairman Academic Council Presided over the Meeting

**Members Present:-**

Dr.V.Rajesh Kannan Director, Council for College and Curriculum Development

Professor, Department of Microbiology,

Bharathidasan University, Tiruchirappalli – 24.

Dr. V.Vinod Kumar, Dean, Faculty of Languages M.A.(Eng), M.A.(MC&J), M.Phil., Ph.D. Head, Department of English,

(University Representative) Chair, School of English and Foreign Languages

Bharathidasan University,

Tiruchirappalli.

Dr.S.Sekar Principal,

(Representing Commerce) Meenaakshi Ramasamy Arts and Science College,

Thathanur (PO), Ariyalur (Dt) - 621 804

Dr.P.Mariappan Head & Assistant Professor of Zoology,

(Representing Science) Rajah Serfoji Government College (Autonomous)

Thanjavur 613005

Mr.Aavudaiyappan Marcello Tech (Representing Industry) No-3, 2nd floor

Gem Plaza, Sankaranpillai Road

Tiruchirapalli - 620 002

Dr .R.Sophia Porchelvi Secretary, Academic Council

& Controller of Examinations

Mrs. R. Alamelu H.O.D. of History Dr.S.Rajeswari HOD of Economics

Dr.N.Sarala HOD & Associate Professor of Mathematics

Mrs.S.Malathy
Dr.S.Angelina Glorita Parimala
Dr.N.Sampathlakshmi
Dr. T.Vasugi
Dr.R.Manimozhi
Dr. J.Sundari
Dr.R.Priscilla
HOD of Commerce
H.O.D. of Tamil
H.O.D. of English
H.O.D. of Botany
HOD of Physics

Dr.J.Umamaheswari
Dean of Computer Science
HOD i/c of Computer Science
Ms.M.Bharathi
H.O.D. of Bio-Chemistry
Mrs.R.Kavitha
H.O.D. of B.B.A.

Ms.R.Atchaya H.O.D. of Geology

Mrs.J.Suganya H.O.D of B.Voc Software Development and Multimedia Animation

Ms.V.Santhiya H.O.D of B.Voc Marine and Food Processing

Dr.V.Uma Physical Directress
Dr.R.Vijayalakshmi College Librarian

Dr. V.Umamaheswari
Mrs.P.Kavitha
Assistant Professor of English
Assistant Professor of Economics
Dr.C.J.Pricilla
Assistant Professor of Tamil
Assistant Professor of Chemistry

Dr.P.Jamuna Devi Joint Secretary, Assistant Professor of Mathematics

Res.No.1/2023 Agenda : To read and record the notice of the meeting.

Resolution: Read and recorded.

Res.No.2/2023 Agenda : To confirm the minutes of the last meeting.

Resolution : Minutes of the last meeting was confirmed.

Res.No.3/2023 Agenda : To record the leave of absence.

Resolution : The Academic Council has granted leave of absence to the following

members. Dr.R.Mangaleswaran has expressed his inability to attend the meeting. Dr.A.Sivakamasundari & Thiru. R.Paramanantham are abroad.

Res.No.4/2023 Agenda : To review the action taken on earlier resolutions.

Resolution : Action taken on earlier resolutions were approved by the council.

Res.No.5/2023 Agenda : To consider and approve the recommendations of the Board of Studies for

implementing the structured syllabi for,

• UG & B.Voc Programmes for 2023- 2026 Batch, PG Programmes for 2023 - 2025 Batch and M.Phil Programmes for 2023-2024 Batch.

Value Added Courses for UG

Extra Credit Courses for UG & PG

Add on Courses (UG)

Self paced learning/ MOOC/ SWAYAM Courses.

Presentation of approved syllabus by the respective HODs

Resolution : The Academic Council resolved to approve the structure, scheme and

syllabi of all discipline with the following suggestions:

# **General Suggestions**

- 1. Gender Studies (GS) can be included in all UG courses.
- Value Education (VE) and Environmental Studies (EVS) have to be given in one semester as studied earlier not as a continuation course in two semesters.
- 3. NME Courses may be offered in II & III semesters instead of I & II semesters.
- 4. Skill Enhancement courses offered from other disciplines must be handled by the faculty from the disciplines concerned.
- 5. 25 % of modifications may be done in the scheme and structure as well as in the syllabi.
- 6. A common scheme and structure has to be framed for the departments by referring the revised University model.
- External evaluation can be made for all the courses in Part IV category (SEC / AECC/ Internship, etc.)
- 8. It is advised that all the Core Courses are to be in sequential order.
- 9. Projects may be made compulsory for UG programmes.
- 10. MOOC Courses and Research related courses need not be made compulsory at UG level.

- 11. Equivalent to Nann Muthalvan Scheme, Self Learning Courses and Extra Credit Courses may be introduced.
- 12. Elective Courses must be given with options.
- 13. As preferred by Bharathidasan University, Extra Credits with Instruction hours have to be included in both UG & PG Programmes.
- 14. Professional Competency Skill must be given in the last semester and the content must enhance the professional ability of the students.
- 15. PO, CO, PSO, PEO and mappings have to be checked and corrected.

## **History**

It is suggested to change the title as 'Regional History (History of Nagapattinam)' instead of 'Regional History (History of Chennai)'.

#### **Mathematics**

The title of the paper 'LaTex' can be changed as 'Document Preparation using LaTex' in UG Mathematics.

## Chemistry

- For I B.Sc Chemistry, Biological Science Course (Both Botany & Zoology combined) may be introduced as an Allied Course.
- It is advised to increase the number of practicals in PG Chemistry.

#### Zoology

Research Methodology Course in M.Sc Zoology must include a topic on 'Thesis writing'.

# **Commerce**

For M.Com (IV Semester), repetition of Elective Course 'Insolvency Law and Practice' must be avoided.

#### **Tamil**

The title of the course 'Oodagaviyal' can be changed as 'Oodagaviyal - Oor Arimugam' .

#### **English**

- It is advised to give 6 Instruction hours to Part II English Course.
- Thirukkural may be added in 'Indian writing in Translation'.
- The core course title 'English Language teaching' can be changed to 'Introduction to English Language Teaching' and 'Introduction to Literature' can be 'Introduction to English Literature'.
- Instead of Elective Course 'Arts & Literature', Journalism can be offered.

# **Computer Science**

The Electives must be different for B.Sc Computer Science/ BCA/ B.Sc Informational Technology and may be reduced to two papers instead of three.

#### B.B.A

In BBA allied Course 'Business Statistics' can be changed as 'Business Mathematics and Statistics'. Research Methodology need not be offered for UG Course.

#### Geology

- For I B.Sc Geology, allied chemistry can also be given as an option for pure science students.
- Allied practical is included in II Semester.

# **Economics and Biochemistry**

Received general suggestions and were incorporated.

#### **Physics, Botany and Statistics**

The syllabi of Physics, Botany and Statistics were also presented and received no comments.

# **B.Voc Software development in multimedia and Animations**

The nomenclature of B.Voc Software development in multimedia and Animations has to be changed as B.Voc Multimedia and Animations and the committee advised to represent this matter to the University.

Res.No.6/2023 Agenda : To approve and ratify the results of November 2021, April 2022, November

2022 and April 2023.

Resolution : Resolved to approve the results of November 2021, April 2022, November

2022 and April 2023.

Res.No.7/2023 Agenda : To consider and approve the necessary steps taken by PG and Research

departments for promoting Research.

Resolution : The members of the Academic Council suggested that the faculty members

should publish articles in Peer Reviewed Journals. Efforts must be taken towards increasing the citation and h-index of the publications. The

members suggested few agencies for research funding.

Res.No.8/2023 Agenda To consider and approve the necessary steps taken towards Start ups/

Incubation Centres.

Resolution The members suggested to take efforts to prepare and commercialize Value

Added products

Res.No.9/2023 Agenda To review the performance of Internal Quality Assurance Cell. Notes are to

be tabled by Dr. N.Sampathlakshmi, Coordinator IQAC.

Resolution Resolved to approve the performance of IQAC

Res.No.10/2023 Agenda Any other subject with the approval of the Chair.

Continuous Internal Assessment - Changes in components

Resolution It was resolved to follow the earlier pattern.

Concluded with vote of thanks by the Secretary.

**Chairman - Academic Council**